

DRUG DEMAND REDUCTION ACTIVITY REPORT

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| Charter | Unit Name | Report Date |
| Reporting Year: | Quarter: <input type="checkbox"/> Jan-Mar <input type="checkbox"/> Apr-Jun <input type="checkbox"/> Jul-Sep <input type="checkbox"/> Oct-Dec | |
| Report prepared by: Last Name First Name Grade CAP-ID | | |
| Duty Position: | | |
| Email address: | | Phone: |
| Mailing Address: Street or PO Box | | City, State Zip Code |
| SECTION A – PROGRAM INFORMATION | | |
| Goal #1: Establish and maintain an active DDR program. | | |
| A. Establish and maintain a working relationship with local substance abuse prevention agencies/coalitions. | | |
| Name of Agency or Coalition | | Community served |
| B. Establish and maintain a working relationship with local active duty AF Base(s), AF Reserve Base(s), and/or ANG Base(s) in Wing. (If your unit is within 30 mile radius of it) | | |
| Name of Base | | Name of DDR Administrator at the Base |
| C. Any other DDR contacts you establish and maintain (DEA, FBI, Governor's Drug Policy Coordinator, Army, Navy, Coast Guard installation DDR Coordinators, etc) | | |
| Name of Agency | | Name of Contact |
| D. With which of the above organizations have you conducted DDR related programs during this quarter? | | |
| Name of Organization | | Name of Joint Program |
| | | |
| Goal #2: Increase awareness of substance abuse issues and its impact on the individual, community and mission. | | |
| A. Number of members participating in Red Ribbon Week Activities: Cadets Seniors | | |
| B. Number of community/base wide awareness activities that were conducted by the squadron? (Detail in a report and send as an attachment.) | | |
| Base: DARE: Youth Activities: Chapels: Schools: | | |
| C. Encampments: Number of cadets/seniors attending encampments | | |
| Encampment Name: Nbr of Cadets: Nbr of Seniors: | | |
| D. Educate and enable your squadron's youth to reject illegal drugs, alcohol and tobacco (Note that this includes educating parents, teachers, clergy, health professionals, business and community leaders). What activities were conducted to educate adults? | | |
| Type of Event: Number of Adults: | | |
| E. What advertising or PSA's was the Squadron responsible for? (For newspaper or magazines, send copy of ad; for TV or radio, send script.) Send this as an attachment. | | |
| F. In a few words, describe how the Squadron promotes zero-tolerance at meetings and activities (for example, no smoking signs in meeting areas, etc) | | |
| | | |
| G. Did you request substance abuse literature from the Wing? <input type="checkbox"/> Did you receive it? <input type="checkbox"/> | | |
| H. Did you request DDR video(s) from the Wing? <input type="checkbox"/> Did you receive them? <input type="checkbox"/> | | |

DRUG DEMAND REDUCTION QUARTERLY REPORT

Goal #3: Establish and/or maintain the CAP School Program (CAPSP) in schools, especially around AF installations.

A. Do you have a CAPSP in place in your community? _

B. Are you interested in starting one? _

C. If one is in place, has 80% of the membership been maintained? If no, what percent? _

D. Do you have documentation showing that CAPSP graduates have continued to be CAP members? If so, send documentation as an attachment to this report. _

E. Did 15% of the CAPSP cadets achieve the Mitchell Award? _

Goal #4: Develop a financial plan consistent with DDR goals and objectives.

A. Were budget requests submitted per established timeline? _

B. Did the budget request clearly state the goals and provide a measure to evaluate success? _

C. Were the appropriate signatures and a legible copy of the paid receipts attached to CAPF 108's? _

D. Were all requests for funding received by 30 August? _

Goal #5: Measure program effectiveness.

| | | |
|---|--------|---------|
| A. Number of Members who participated in DDR activities this quarter? | Cadets | Seniors |
|---|--------|---------|

B. How was DDR equipment used?

C. In your opinion, how many adults are needed to run a successful DDR program and activities in your squadron?

D. Do you promote drug free meetings? _ Please explain

Signature of DDRO

Date

Signature of Unit Commander

Date

DRUG DEMAND REDUCTION QUARTERLY REPORT

INSTRUCTIONS FOR FILLING OUT WAWG Form 98

Revised 1 July 2010

HEADING: Enter quarter and year in appropriate spaces

SQUADRON INFORMATION: Enter name and unit number of squadron. Enter current roster number of cadets and seniors from MML.

DDRO INFORMATION: Enter information regarding Squadron DDR Officer, Assistant Officer and Cadet DDR Officer.

Goal #1:

- A. Establish a relationship with local agencies, such as Sheriff's department staff, local Police departments, Fire departments, DARE, etc. List those agencies and contacts.
- B. Establish a working relationship with local AF bases in wing, McChord and Fairchild, if within 30 mile radius. Work with the DDR Administrator at the base to provide community and base services. List those bases and contacts you have established.
- C. Establish a working relationship with local AF Reserve Base(s) in the Wing, if within 30 mile radius, along with their DDR Administrator to provide community services. List those bases and contacts you have established.
- D. Establish working relationship with the local Air National Guard Bases in the Wing, if within 30 mile radius, and work with their DDR POC to provide services to the community. List those bases and contacts you have established.
- E. List the organizations with whom you have conducted a program for the community or base, and name the programs.

Goal #2

- A. List the number of cadets and seniors who participated in the Red Ribbon Week activities. List any community activities associated with Red Ribbon Week in item B of this goal.
- B. List the community/base wide awareness activities that were conducted by your squadron, type up a short report detailing the activity and the number of people reached, both community and CAP, and submit with this report.
- C. List the number of cadets and seniors who attended or helped with encampments.
- D. List the events you used in your squadron to educate YOUR cadets, with any trainings, contacts, or classes you had with your cadets' parents, teachers, clergy, health professionals, business or community leaders. List the number of adults you have educated.
- E. List as an attachment any PSA's or advertising done by your squadron. Send Script or copy of newspaper or magazine ad.
- F. Tell us how you promote zero tolerance meetings; do you have signs or posters? Do you do a monthly talk/discussion/meeting? List and describe.
- G. And H. WAWG has a large number of pamphlets and a number of videos on varied drug subjects, including tobacco and alcohol. Please avail yourselves of them for community outreach activities, or just to have pamphlets available in your squadron. Videos are available also for viewing either in a presentation to the community or in the squadron.

Goal #3

One of the missions of the Drug Demand Reduction program is to have a School outreach program. There is curriculum available from National to assist with this, and it can be as simple as "adopting" a class at the local middle school. If you are involved with this program, please answer these questions. If you are interested in starting one of these programs, please contact your DDRA at Wing.

Goal #4

Submit your budget requests no later than your third quarter report, but don't hesitate during the year to itemize requests and send them to Wing. Requests must be in the proper format (see CAPR 51-1), listing goals, and with a measure to evaluate the success of the goals.

Goal #5

- A. Enter number of cadets and seniors who participated in the DDR activities performed by your squadron, or at wing. Include those attending squadron meetings where a discussion group or talk was given as part of the squadron agenda, as well as those attending community wide outreach programs.
- B. Did you request equipment such as LCD projectors or TV/VCR combinations, or bulletin boards, from Wing? How were these used?
- C. This question is to help Wing plan for training, etc.
- D. Please list how you promote your meetings as drug, alcohol and/or tobacco free....signs, discussion groups, talks as part of regular squadron meetings? If you do not, why don't you discuss/teach/post this?

HAVE APPROPRIATE SIGNATURES ATTACHED